

Guatemala Stove Project Meeting August 12/ 2006 11 am  
Second Cup - Bank and Sunnyside - Ottawa

In Attendance: Liz Ballantyne-Jackson, Tom Clarke, Catherine Meadows  
Minutes and Discussion:

1. Tom's report from Toronto group meeting - summary - new Toronto group is organizing a Dance for Saturday Nov. 4/06 to be held at the CUPE office on Bathurst St. Next meeting will be held on Thursday, September 7, 5 pm. The focus for the Toronto fundraising will likely be a new school building. Clara Colop ( our CEDEC partner) has prepared a school proposal.
2. Ideas for next fundraising event - the possibility of a fundraising dance at the Paradiso was discussed at our June meeting. If this is to take place in November, some preliminary organization needs to be made. Liz will contact Anne-Marie to see if this is still a possibility.
3. Allocating specific roles/projects for people to get involved in. This is a good idea and we should work on assigning tasks. Also - we should begin a data base of e-mails, phone numbers and addresses in order to be able to keep in touch through several methods. Perhaps we can establish these over our next few meetings.
4. Targeting corporate and group donations. We should devise letters to target specific companies for support or donations. For example - Medical and Pharmaceutical companies to assist with the medical bus initiative and Building and Masonry companies to solicit for stoves. Discussion for this needs to continue.
5. Doing presentations for the Project is an important and effective fundraising strategy. We need to source opportunities to talk about the project in Ottawa and get volunteers who would be interested in taking on the responsibility for giving presentations. Discussion for this needs to continue.
6. Items of Interest: Tom will be doing a presentation at Drummond Centre (near Perth) for a Women's Church group on Thursday, September 7, 7:15 pm.  
The Fall Latino Festival may be a good opportunity to promote ourselves in the Ottawa area more. Tom to provide contact information for Silvia Quintana.
7. Next meeting - September 9, 11 AM Second Cup Bank and Sunnyside.